

Toolbox Talks

TAILGATE SAFETY MEETING

JOB NUMBER:

DATE:

CREW MEMBERS ATTENDING :(Please have crew member mark his/her name legibly)

CREW MEMBERS ABSENT:

ITEMS DISCUSSED: (these items must be discussed at every tailgate meeting)

- Seatbelts, on equipment supplied with seatbelts, **MUST** be worn
- Hearing protection **MUST** be worn when working close to operating machinery
- Hi-viz vests or shirts **MUST** be worn at all times on any jobsite
- Hard hats **MUST** be worn on construction sites and in areas that have potential hazards to the head
- Pre-trip inspections **MUST** be performed, documented on BCTF forms and handed in daily
- Site safety questions **MUST** be answered before the start of each job
- Review emergency stop procedures on your piece of equipment
- Immediately report any near misses or incidents/injuries that have occurred
- Personal cellular phone use should not be permitted on your company's workzones. This includes **TEXTING**
- Respect the environment, use products responsibly, be familiar with emergency spill response procedures & reporting requirements

NEW TOPICS FOR DISCUSSION: (general discussion/your safety concerns)

Lift Chains

All certified lifting chains in the field/shop expire _____

The certification tags for Last Year are marked with a tag the color of green.

The new color that indicates that the chain is certified for This Year is BLUE.

Bring in your Last Year green (or any other color than blue) tagged chains to the shop.

After Jan 1, This Year you are NOT to use any chains that are not tagged blue.

If you have any questions, call _____

Meeting held by _____

Please return to the office by _____