

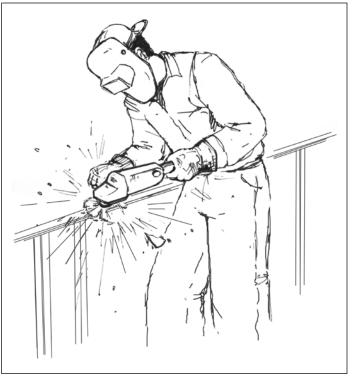
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## TOOLBOX MEETING GUIDE



## Safe use of abrasive tools

- Make sure the grinder has an adequate protective guard.
- Ensure that grinder stones and discs are matched to the RPM rating of the grinder. A low-RPM stone or disc may shatter on a high-RPM grinder.
- Wear a proper face shield and eye protection during all grinding operations. Use a respirator when required.
- Check grinder stones and discs daily for nicks, cracks, or other defects. Replace them immediately if they are damaged.
- Handle grinders carefully. If dropped, inspect the grinder and stone/disc right away for damage.
- Abrasive wheels may shatter if handled incorrectly. They must be stored carefully, handled gently, and installed properly. Always test start the new wheel where it can do no harm.
- Do not use the side of the wheel for grinding unless it is designed specifically for such use.
- Make sure to turn off a portable grinder and wait until all motion has stopped before setting it down.



A low-RPM stone or disc may shatter on a high-RPM grinder.

Project:		Address:	
Employer:		Suparvisor	
Date:	Time:	Shift:	
Number in crew:		Number attending: _	

## Other safety issues or suggestions made by crew members:

## Record of those attending:

Name: (please print)	Signature:	Company:
1.		
2.		
3.		
4.		
5.		
6.		
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11.		
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15.		

Manager's remarks:

Manager: \_\_\_\_\_

\_\_\_\_\_ Supervisor: \_\_\_\_\_

*(signature)* 

(signature)



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