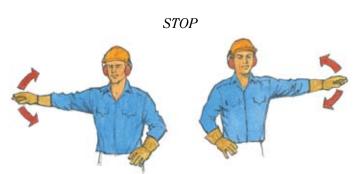


TOOLBOX MEETING GUIDE



Hand signals for tower crane operations

If hand signals are used between a signaller and the operator of a tower crane to control hoisting operations, the following signals should be used:



Arm extended, palm down, move hand horizontal.



HOIST

With forearm vertical, finger pointing up, move hand in small horizontal circles.

LOWER



With arm extended down, move forefinger; pointing down, move hand in circles.

TROLLEY OUT

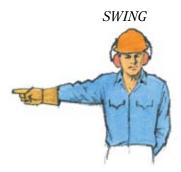


Both fists in front of body, with thumbs pointing outward.

TROLLEY IN



Both fists in front of body, with thumbs pointing toward each other.



Arm extended, point in direction of swing of boom.



Clasp hands in front of body.

Project:		Address:	
Employer:		Suparvisor	
Date:	Time:	Shift:	
Number in crew:		Number attending: _	

Other safety issues or suggestions made by crew members:

Record of those attending:

Name: (please print)	Signature:	Company:
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		

Manager's remarks:

Manager: _____

_____ Supervisor: _____

(signature)

(signature)



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