

TOOLBOX MEETING GUIDE



Floor and roof openings

Falls from elevation are one of the leading causes of injuries to construction workers in British Columbia.

 Floor and roof openings through which workers could fall must be securely covered or be surrounded by standard guardrails.

 Make sure that covers for floor openings are wellmarked and nailed down or otherwise secured.







Example of markings on a plywood cover.

Project:		Address:		
Employer:		Supervisor:		
Date:	Time:	Shift:		
Number in crew:		_ Number attending: _		
Other safety issues	or suggestio	ns made by crew m	embers:	
Record of those atte	ending:			
Name: (please print)		Signature:	Company:	
1.				
2.				
3.				
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10.				
11.				
12.				
13.				
14.				
15.				
Manager's remarks:				
Manager:		Supervisor:		
(si	ignature)		(signature)	

